

Fort St. James Public Library Association Board Minutes

February 16, 2020

Zoom

4:48PM

Attendees: Louise Evans-Salt (Chair), Maxime Evans (Vice Chair), Karli Fisher (Head Librarian), Elizabeth Hoy (Treasurer), Tim Hanley, Anita Willick

Regrets: Sherry Boschman, Jacqueline Soles, Jennifer Howell (FSJ District Rep)

Absent: Martin Elphee

MOTION: Approval of the consent agenda

MOVED/SECONDED: Anita/Tim

CARRIED.

MOTION: Approval of the agenda

MOVED/SECONDED: Elizabeth/Tim

CARRIED.

PRESENTATION –Edel Toner-Rogala –Manager NCLF (Appendix 1)

- Note: this presentation ran longer than anticipated, so several items on the agenda had to be tabled for next month's Board meeting.

LIBRARIAN'S REPORT:

Sent out by Karli Feb. 9, 2021

- Nothing to report.

FINANCIALS:

Bank reconciliation – sent out Feb. 9, 2021

- Nothing to report.

Variance from district

- LD received email from Melanie Ubleis saying LD would receive variance the previous weekend but nothing arrived. LD will contact Martin to ask him if he has contacted the mayor about getting the variance.

COMMITTEE REPORTS:

Finance Committee – nothing to report.

Policy Committee:

Update regarding policy work (Elizabeth)

- Policy contractor Kevin Crook is working out well, has been paid first cheque.

MOTION: Approval of Personnel Policy

MOVED: Tim/Anita

CARRIED.

MOTION: Approval of Disciplinary Policy

MOVED: Maxime/Tim

CARRIED.

MOTION: Approval of Grievance Policy

MOVED: Tim/Maxime

CARRIED.

Human Resources Committee – nothing to report.

OLD BUSINESS:

- NCLF alternate – is anyone interested in being the board’s alternate rep?
 - Tim Hanley volunteered.
- Current concerns re: sick days during COVID – Update from Karli
 - No updated, hasn’t come up.
- Additional hours for DA update from Karli
 - Will get Sheila to sign paper indicating that the new hours she has been given could be changed or taken away in future.
- Meeting with CUPE and management – Maxime
 - Update on everything other than the payment, which Karli will discuss in camera at next meeting.
- Strategic Plan – tabled for next meeting.
 - Louise encouraged all trustees to continue to read through the current plan and make comments or note questions.

NEW BUSINESS:

- Karli informed Board about the community TV offer from the District.
- Karli and staff would like to permanently get rid of late fees. The library has done away with late fees since March 2020 due to COVID and not wanting people to come to the library if they don’t feel comfortable. The fees are only 5c/day which does not amount to much at the end of each month. The real fees come from when books are lost or damaged, and these fees will still apply. Other libraries in BC have also done away with late fines. When asked, everyone present gives their support for getting rid of fines.

Motion to Move to In-Camera and approve minutes from last IC meeting has been tabled for next meeting.

NEXT MEETING: March 16, 2021 at 4:45pm by Zoom

MOTION: To adjourn regular meeting.

MOVED/SECONDED: Anita/Elizabeth

5:58PM

ACTION ITEMS

- LD will contact Martin to ask him to speak to the mayor about getting the variance
- LD will let staff and patrons know about the no late fees decision
- LD will have Sheila sign paper indicating that the new hours she has been given could be changed or taken away in future.

Fort St. James Public Library
2020/2021 Board Meeting Dates

The next meeting is scheduled for March 16 at 4:45pm on Zoom.

January 19 2021	February 16 2021	March 16 2021
April 20 2021	May 18 2021	June 15 2021
July 20 2021	August 17 2021	September 7
October 20	November 17	December 15?