

**FORT ST. JAMES PUBLIC LIBRARY BOARD  
REGULAR MEETING Dec. 15, 2020 AT 4:45PM**

**Land Acknowledgment**

**CONSENT AGENDA:**

- The District of Fort St. James has given a grant in aid of \$2520 to the library for additional washroom cleaning required because of Covid. Washrooms will be open when new locks are installed by public works.
- A request has been submitted to Mayor and Council to present the budget on Jan 12, 2021
- GICs have been reinvested as per the motion at Nov. 17<sup>th</sup> meeting.
- December BCLTA Bulletin is available. You can access it by searching BCLTA Bulletin.
- Letter sent to finance department at District confirming HL's sick leave, holidays, and days in lieu of overtime.
- Karli will purchase gift cards for Christmas for staff
- Assistant Librarian has successfully completed her probationary period
- Minutes from Nov. 17, 2020

**Attendees:**

**Regrets:**

**Approval of the consent agenda:**

**MOTION:**

**MOVED/SECONDED:**

**Approval of the agenda:**

**MOTION:**

**MOVED/SECONDED:**

**LIBRARIAN'S REPORT :**

Including updated Covid safety plan

Discussion re: possible closure due to rising numbers in FSJ

**FINANCIALS:**

Bank reconciliation

Variance from district? (Karli)

Approval of budget to be submitted to District

**COMMITTEE REPORTS:**

Finance committee:

Policy Committee:

Update from policy meeting – contracting a policy writer - Elizabeth  
Approval for policies that were sent out (wages, masks, care lift)

Human Resources Committee:

Staff policies and CA

**OLD BUSINESS:**

Workshop on Intellectual Freedom, Censorship and Reconciliation

**NEW BUSINESS:**

Brief presentation from Maxime re: North Central Library Federation's role and purpose.  
Maxime is the current representative. We need an alternate. Anyone interested?

Libraries Branch is now in the Ministry for Municipal Affairs.

The Canadian Federation of Municipalities has released a Building Back Better together document, a set of municipal recommendations for Canada's post COVID recovery. In this report Libraries are referred to as investments and will be useful in the upcoming presentation to Mayor and Council.

Would any one like the link to this report?

Consistent language regarding librarian's title? discussion

**MOTION TO MOVE TO IN-CAMERA**

**MOVED/SECONDED:**

**MOTION TO MOVE OUT OF IN-CAMERA**

**MOVED/SECONDED:**

**NEXT MEETING: Jan. 19, 2021@4:45pm by zoom**

**MOTION TO ADJOURN REGULAR MEETING:  
MOVED/SECONDED:**

**Fort St. James Public Library**  
**2020/2021 Board Meeting Dates**

**The next meeting is scheduled for DATE at 4:45pm at the Library.**

January 19 2021	February 16 2021	March 16 2021
<del>April 20 2021</del>	May 18 2021	June 15 2021
July 20 2021	August 17 2021	September 7
October 20	November 17	December 15?

Finance

Elizabeth (Treasurer), Martin, Tim

Human Resources

Anita, Maxime (Vice Chair), Louise (Chair), Sherry

Policy

Elizabeth, Sherry, Louise (Chair)

NCLF Representative

Maxime, (still need alternate)

Bargaining Committee

Karli, Maxime, Martin