

**FORT ST. JAMES PUBLIC LIBRARY BOARD
REGULAR MEETING Nov. 17, 2020 AT 4:45PM**

Land Acknowledgment

CONSENT AGENDA:

- Approval of Oct. 20, 2020 minutes.
- Tim Hanley will do a reading from his newly published book, The Lady Black. Books can be purchased at the library with all proceeds going to Tim.
- Letters of congratulations and invitation to visit the library were sent to Chief Prince and Mayor Motion. Chief Prince was encouraged to appoint a board member to the library.
- The NCLF has provided every library with \$450 for Trustee training, to be used by December 15. Any workshops attended by Trustees will be reimbursed by the NCLF for up to this amount (we're currently at \$100).
- Karli has completed her Introduction to Cataloguing class and can now make MARC records.
- New printer has been delivered.

Attendees:

Regrets:

Approval of the consent agenda:

MOTION:

MOVED/SECONDED:

Approval of the agenda:

MOTION:

MOVED/SECONDED:

LIBRARIAN'S REPORT :

Update on the opening hours pilot

FINANCIALS:

Bank reconciliation

Variance from district? (Karli)

Draft Budget

COMMITTEE REPORTS:

Finance committee:

Update from last finance meeting

Gift cards for staff

GICs

Policy Committee:

Update from policy meeting

Approval for policies that were sent out (minus Care Lift policy)

Approval the guiding statement for policies

Human Resources Committee:

Update from HR meeting (further discussion in camera)

Staff policies and CA

OLD BUSINESS:

Report from Director evaluation and compensation workshop – Maxime

Report from role clarity re: governance and operations workshop – Karli

Workshop from BCLTA specific to this board – feedback from board members

NEW BUSINESS:

Alternate for NCLF. Maxime is the current representative. We need an alternate. Anyone interested?

Tim Hanley will do a reading from his newly published book, The Lady Black. Books can be purchased at the library with all proceeds going to Tim. The mezzanine policy states that here will be no private sales on library premises. There has been precedent for sales in the past so we need to revisit this.

December meetingdoes this date work considering the season?

MOTION TO MOVE TO IN-CAMERA

MOVED/SECONDED:

Director compensation

MOTION TO MOVE OUT OF IN-CAMERA

MOVED/SECONDED:

NEXT MEETING: Dec. 15, 2020 @4:45pm by zoom

MOTION TO ADJOURN REGULAR MEETING:

MOVED/SECONDED:

**MOTION TO ADJOURN REGULAR MEETING:
MOVED/SECONDED:**

Fort St. James Public Library
2020/2021 Board Meeting Dates

The next meeting is scheduled for DATE at 4:45pm at the Library.

January 19 2021	February 16 2021	March 16 2021
April 20 2021	May 18 2021	June 15 2021
July 20 2021	August 17 2021	September 7
October 20	November 17	December 15?

Finance

Elizabeth (Treasurer), Martin, Tim

Human Resources

Anita, Maxime (Vice Chair), Louise (Chair), Sherry

Policy

Elizabeth, Sherry, Louise (Chair)

NCLF Representative

Maxime, (still need alternate)

Bargaining Committee

Karli, Maxime, Martin