

FORT ST. JAMES PUBLIC LIBRARY BOARD

Oct. 20, 2020 AT 4:45PM

Due to the COVID-19 pandemic this meeting is being held remotely over Zoom

CONSENT AGENDA:

*HL has received \$500 Personal Learning Grant money and has purchased subscription to two online courses (Introduction to Cataloguing and Introduction to PC Troubleshooting), the first course began last week, the second course begins next month.

*The library was chosen as the September Donation Group for the Bottle Depot. We received \$521 in donations. Karli has written a thank you letter.

* There will be an acknowledgement of Apollo's financial contribution to the mezzanine posted on the wall.

* Based on a conversation with District CAO, HL has applied for the Fort St. James Grant in Aid to pay for the cost of having the cleaners in every day.

* New meeting dates for 3rd Tuesday of the month at the end of this agenda into 2021, will change to accommodate trustees if necessary. We will continue by zoom as long as necessary.

Attendees:

Regrets:

Approval of the consent agenda:

MOTION:

MOVED/SECONDED:

Approval of the agenda:

MOTION:

MOVED/SECONDED:

LIBRARIAN'S REPORT

- Comments, questions

FINANCIALS:

- Variance, bank reconciliation
- Questions

COMMITTEE REPORTS:

Finance committee: Elizabeth (Chair), Martin, need an additional member

- Update
- Questions

Policy Committee:

- Elizabeth (Chair), Sherry, Louise
- Update
- BCLTA Director Evaluations and Compensation meet up
- Questions?

Human Resources Committee:

Maxime (Chair), Louise, Sherry, Anita

- Update
- Questions

OLD BUSINESS:

- BCLTA – Governance workshop - Tim Hanley
- Cost of workshops \$25.00 per person per workshop needs board approval – Louise Evans-Salt
- thoughts on a personalized workshop for this board...cost is \$50.00 per person for a 2 hr workshop
- October Bulletin is available on BCLTA website

NEW BUSINESS:

- Letters to Mayor congratulating and ongoing partnership and service agreement and Chief, congratulating and affirming the need for representation from Nak'azdli ?
- Tracking volunteer hours for BCLTA report to be given to provincial government in January 2021 -Trustee Volunteer Hours Tracking Campaign further information and the traffic form is available on the BCLTA website or google - Public Library Trustees: Making a Difference in BC's Communities 1 hour at a time

MOTION TO MOVE TO IN-CAMERA (if needed)

MOVED/SECONDED:

MOTION TO MOVE OUT OF IN-CAMERA (if needed)

MOVED/SECONDED:

NEXT MEETING: Nov. 17, 2020 @4:45pm by zoom

MOTION TO ADJOURN REGULAR MEETING:

MOVED/SECONDED:

Fort St. James Public Library
2020/2021 Board Meeting Dates

The next meeting is scheduled for DATE at 4:30pm with zoom

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|--------------------------|------------------|---------------|
| January 19 2021 | February 16 2021 | March 16 2021 |
| April 20 2021 | May 18 2021 | June 15 2021 |
| July 20 2021 | August 17 2021 | September 7 |
| October 20 | November 17 | December 15? |

Finance

Elizabeth (Chair), Martin

Human Resources

Maxime (Chair), Louise, Sherry

Policy

Elizabeth (Chair), Sherry, Louise

NCLF Representative

Maxime, (still need alternate)

Bargaining Committee

Louise, Karli