

**FORT ST. JAMES PUBLIC LIBRARY BOARD  
REGULAR MEETING MARCH 2, 2020 at 4:45PM**

**CONSENT AGENDA:**

- A contract has been signed with Louise Evans-Salt to volunteer as a committee member in matters related to Human Resources and Policy.
- Thank you to everyone who has pitched in this last month in keeping the library staffed.
- Karli has delivered Child Library Card Permission Forms to Nak'albun Elementary School, and a copy of the form will be included in their upcoming newsletter.
- Maxime, Martin, Elizabeth and Karli presented budget to the District.
- Next Bargaining meeting will be held March 24, 2020.
- Approval of February's minutes.

**Attendees:**

**Regrets:**

**Approval of the consent agenda:**

**MOTION:**

**Approval of the agenda:**

**MOTION:**

**LIBRARIAN'S REPORT**

Provincial Grant Report – Board approval

**MOTION:**

**FINANCIALS:**

Talk about district variance. (Karli)

**COMMITTEE REPORTS:**

Finance Committee:

Policy Committee:

- Will set a meeting date.

Human Resources Committee:

**OLD BUSINESS:**

- Still need to appoint an alternate NCLF representative.
- Any trustees who wish to go to the 2020 BC Library Conference will let HL know before March 12, 2020.
- HL has contact several libraries regarding their age limit for unattended children.

- Vanderhoof: has no policy, but for their children’s programs, school-age children (usually 6 years old) and up are allowed to be unaccompanied.
- North Vancouver: Under 10 years old
- HL and Martin will meet to discuss plans for book delivery and senior outing.

**NEW BUSINESS:**

- HL will need a ride to and from Prince George for the BCLA Conference (to: April 13, from: April 19, and the BCLTA workshop and LAG meeting (to: April 24, from: April 27).
- There is an upcoming webinar on Body Odour in the Library, presented by the Homelessness Training Institute. The webinar is free and will be available for viewing for one month after it airs (March 5). At least one staff member has expressed interest in watching it.
- Several patrons have requested that we start providing headphones for public use at the computers. Is this sanitary, and a good use of our funds?
- Mezzanine update – what is the plan to open in March?

**MOTION TO GO IN-CAMERA**

- Minutes (reminder)
- Review of budget meeting with District.

**MOTION TO LEAVE IN-CAMERA**

**Next meeting will be April 6<sup>th</sup>, 2020**

**MOTION TO ADJOURN REGULAR MEETING:**

**Fort St. James Public Library**  
**2020/2021 Board Meeting Dates**

**The next meeting is scheduled for April 6<sup>th</sup> at 4:45pm at the Library.**

January 6	February 3 10	March 2
April 6	May 4	June 1
July 6	August 3	September 7
October 5	November 2	December 7

Finance

Elizabeth (Chair), Martin, Derek

Human Resources

Maxime (Chair), Louise, Sherry

Policy

Elizabeth (Chair), Sherry, Louise

NCLF Representative

Maxime

Bargaining Committee

Maxime, Martin, Karli