

**FORT ST. JAMES PUBLIC LIBRARY BOARD
REGULAR MEETING JANUARY 6, 2020 4:45PM**

CONSENT AGENDA:

Approval of Consent Agenda

- Christmas cards and gifts were delivered to staff
- Paul Kealy has moved – we thank him for all his work with the Library Board
- Karli has confirmed that staff will get paid for taking the Homelessness in Libraries training course from the travel and education money.
- Fort Metal Works is donating a brand new handmade cigarette butt dispenser to the library; Kyla will paint it to look like a cigarette. Karli will be sure to post thank you on the Facebook page.
- First Aid training available for \$135 on Jan 23rd at College of New Caledonia.
- Flora’s certificate in the frame from the top shelf of the new books has gone missing.
- Approval of December 2019 minutes.

Attendees:

Regrets:

Approval of the consent agenda - additions, deletions and acceptance:

MOTION

MOVED/SECONDED:

Approval of the agenda - additions, deletions and acceptance:

MOTION:

MOVED/SECONDED:

OLD BUSINESS:

- Selling of second hand items not needed anymore for the library – update
- When will District be considering the Library Budget – presentation?

LIBRARIAN’S REPORT

Incident report

FINANCIALS:

Talk about district variance. (Karli)

COMMITTEE REPORTS:

- No committee reports for January meeting
- Brief discussion on the need for committee meetings in February

Finance committee - Elizabeth:

Policy Committee - Elizabeth:

Human Resources Committee - Maxime:

Bargaining Committee - Martin, Maxime, Karli with Louise as consultant

NEW BUSINESS:

- 2020 – Areas for attention up until June 2020
 - o Strategic Plan update
 - o Service Agreement with District when?
- Need a Treasurer
- Board recruitment
- Staff safety - Library open hours and do we need 2 staff on at all times?
- There have been several patrons who have strong odors. Staff was wondering what we could do to, maybe enact a policy, regarding strong smells in the library.
- Young Canada Works due date is coming up next week; YCW offers eligible employers wage subsidies for employing summer students. Unlike Canada Summer Jobs, they "normally contribute between 25 to 50 percent of total employment costs (wages, benefits and other eligible expenditures) per job, and may, as warranted, contribute up to 75 percent of employment costs. The maximum YCWHO contribution is \$8,000 per job".

MOTION TO GO INTO IN-CAMERA

BARGAINING

Moved/Seconded:

In-Camera

Motion to leave In-Camera

Moved/Seconded:

MOTION TO ADJOURN REGULAR MEETING:

Fort St. James Public Library: 2020/21 Board Meeting Dates

January 6	February 3	March 2
April 6	May 4	June 1
July 6	August 3	September 7
October 5	November 2	December 7

Finance

Elizabeth (Chair), Martin, Derek

NCLF Representative

Maxime

Human Resources

Maxime (Chair), Louise, Sherry

Bargaining Committee

Maxime, Martin, Karli (with Louise as consultant)

Policy

Elizabeth (Chair), Sherry, Louise