

**FORT ST. JAMES PUBLIC LIBRARY BOARD
REGULAR MEETING Feb. 16, 2021 AT 4:45PM**

Land Acknowledgment

CONSENT AGENDA:

- The odour issue in the foyer has been resolved. Public Works replaced the burnt out P- traps in the basement and this seems to have solved the problem.
- Karli has completed the Provincial Public Libraries Grant Report
- Karli conducted a Q&A interview with Tim Hanley author of Lady Black. It will be posted on line and a link sent out to the board.
- After discussion regarding additional sick pay due to Covid Louise forwarded Karli information on the Federal Covid Sick Benefit
- Louise spoke to David Schroeter CAO at the district informing him that we have representatives from the board to begin work on the Service Agreement
- Minutes Jan. 19, 2021 meeting.

Attendees:

Regrets:

Approval of the consent agenda:

MOTION:

MOVED/SECONDED:

Approval of the agenda:

MOTION:

MOVED/SECONDED:

PRESENTATION –Edel Toner-Rogala –Manager NCLF

LIBRARIAN’S REPORT :

Sent out by Karli Feb. 9, 2021

FINANCIALS:

Bank reconciliation – sent out Feb. 9, 2021

Variance from district - Martin

COMMITTEE REPORTS:

Finance committee:

Policy Committee:

Update regarding policy work - Elizabeth

Approval of three staffing policies – Grievance, Personnel, Disciplinary

Human Resources Committee:

OLD BUSINESS:

- NCLF alternate – is anyone interested in being the board's alternate rep?
- Current concerns re: sick days during COVID – Update from Karli
- Additional hours for DA update from Karli
- Meeting with CUPE and management - Maxime
- Strategic Plan – thoughts from board members on current plan, ways to approach development of a new plan, offer from Edel, entire board or sub group.

NEW BUSINESS:

- The District has offered to provide the library with a wall-mounted TV. This TV will broadcast important updates for the community, emergency information, and if we would like, information about the library. There will be no audio coming from the TV, think of it like the TV in the hospital waiting area. All it will cost us is \$50 for a fire stick remote to control the TV, and \$60/yr for a subscription to the app that will let us post information to the TV. These TVs are being set up around the community in places like the District office and the Fire Hall.
- (Karli) Staff and I would like to permanently get rid of late fees. We've had positive feedback from patrons who say they like not feeling pressured to return the material on the due date. Considering the fines are only 5c/day, it wouldn't be losing that much money. The real cost comes from people losing the books or keeping them for so long that we end up having to replace them, at which point the fine for the book goes to their account.

MOTION TO MOVE TO IN-CAMERA

MOVED/SECONDED:

Approve minutes from January 19, 2021 in camera meetings. AS we are not face to face and in - camera minutes don't get sent out in emails these minutes will be read aloud for approval.

MOTION TO MOVE OUT OF IN-CAMERA

MOVED/SECONDED:

NEXT MEETING: Mar.16, 2021@4:45pm by zoom

MOTION TO ADJOURN REGULAR MEETING:

MOVED/SECONDED:

Fort St. James Public Library
2020/2021 Board Meeting Dates

The next meeting is scheduled for DATE at 4:45pm at the Library.

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|--------------------------|------------------|---------------|
| January 19 2021 | February 16 2021 | March 16 2021 |
| April 20 2021 | May 18 2021 | June 15 2021 |
| July 20 2021 | August 17 2021 | September 7 |
| October 20 | November 17 | December 15? |

Finance

Elizabeth (Treasurer), Martin, Tim

Human Resources

Anita, Maxime (Vice Chair), Louise (Chair), Sherry

Policy

Elizabeth, Sherry, Louise (Chair)

NCLF Representative

Maxime, (still need alternate)

Bargaining Committee

Karli, Maxime, Martin